



## Minutes of North Killingholme Parish Council Meeting 10th December 2019 19:30 Village Hall

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### Present

**Councillors** Cllr K Thomas (Chair), Cllr M Dias, Cllr G Soulsby, Cllr R Hedison  
Cllr B Shelley Cllr R White

**Officers** Andy Hopkins Clerk to the Council

**Public Forum** 0 members of the public attended

### Apologies for Absence

Cllr P Clark, Cllr D Wells

The Council asked that the Clerk should contact Rob Waltham to try and arrange regular attendance.

### 111/19 Declarations of Interest

There were none from Councillors, but for transparency the Clerk informed the Council of his connection to Immingham Town Council for item 122/19.

### 112/19 Update from TOTAL LOR

Neil Markham thanked the Council for attending the Stakeholder Review meeting and their honest feedback. The Council will be invited to a feedback session in February.

The Joint Community calendar with Phillips66 is currently being printed and will be distributed in the near future.

The refinery is operating as normal, with a few recent flares due to an electrical feed issue.

Further investment on the site would happen at the end of 2020.

LOR had agreed to sponsor the band for VE Day, and would also help out on the day if needed.

The traffic lights had been changed and had been passed over to NLC.

Cllr Thomas raised the issue of the 0800 number and the difficulty in finding it.

Printing of the newsletter will be done by LOR.

Cllr Shelley raised the issue for Phillips66 diverting traffic during their shutdown next year that might affect the village.

Neil was also asked if LOR could provide some paint for the Village Hall refurbishment.

#### **113/19 Minutes of the Parish Council Meeting 12<sup>th</sup> November 2019**

These were agreed as a true and correct record.

#### **114/19 Chair/Clerks Updates or Correspondence**

The Clerk informed the Council that a session on Neighbourhood Planning would be arranged in the New Year.

A meeting would be held with Andrew Taylor, Environmental Officer, about "greening" North Killingholme.

The objection to the Planning Appeal on Lancaster Approach had been submitted.

The Museum had been informed that the Council could not insure the items in the Museum as it was not their property.

#### **115/19 Parish Councillor Updates**

Cllr Soulsby informed that a number of dumper trucks had been coming through the village. The company had been contacted and hopefully will stop now.

#### **116/19 Ward Councillor Updates**

There was none.

#### **117/19 Finance**

The following invoices were presented for payment:

£	Invoice	Chq No.
32.84	Heather Jackson Cleaning Oct	1430
140.90	A. Hopkins Clerk	1431
35.20	HMRC Tax	1432

21.00	Anglian Water ESTIMATE	DD
25.00	Opus Energy ESTIMATE	DD

**Resolved** Payments were approved for payment and the monthly budget update was noted.

**118/19 Reserves Policy**

The Clerk presented a draft Reserves Policy for the Council. The Policy sets out the requirements and reasons for having reserves and is good financial practice.

**Resolved** That the Reserves Policy as presented be adopted.

**119/19 Members Code of Conduct**

Councillors had been unable to attend the session at NLC on the revised Code of Conduct.

As it was a requirement to have an up to date Code of Conduct it was agreed to adopt those produced by NLC.

**Resolved** That the NLC Members Code of Conduct be adopted by the Parish Council.

**120/19 Personnel Committee**

The need to set up a Personnel Committee as a matter of urgency was agreed.

The Committee will look after matters relating to staff, including contracts, pay and disciplinaries etc.

The Committee will meet a minimum of twice a year.

Standing orders were to be changed from the Council undertaking these responsibilities to the Committee.

It was agreed that Cllrs Dyas, Shelley and White would form the Committee, arrange the first meeting and appoint a Chairperson.

**Resolved** That the Committee be established and Standing Orders be amended.

**121/19 Dates for Next Year's Meetings**

A list of dates for the forthcoming year was tabled and agreed. There would not be an August meeting and the April dates would need to be confirmed nearer the time.

**122/19 Grass Cutting Quotations**

2 quotations had been received for undertaking 13 cuts of the playing field for the 2020 season.

Cllr Thomas informed the Council that:

Company A had quoted £1120 (but insisted on doing 16 cuts)  
Company B had quoted £858 (inc. VAT)

**Resolved** That the quote from Company B (Immingham Town Council) for £858 be accepted.

**123/19**      **Parish and Village Issues**

Cllr Thomas presented the Council Newsletter for comment. It was asked that some mention of the police speed cameras in the village be mentioned, and Cllr Thomas was thanked for putting together.

Community Speedwatch will be looked at again in the new year.

Also, the VE Day planning working group had met and managed to secure a brass band for the day and still looking for a flypast.

Signed Chair

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